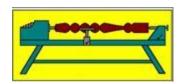




Volume 31 Number 1

February 2017



## **Presidential Words**

For February 2017



Dear Members,

#### **Bunnings BBQ**

We will be conducting a fundraising BBQ at Bunnings Mt Gravatt - cnr Wecker and Creek Roads. This time it is on Sunday February 19 from 8.30am - 4pm.

We have a team in place, so come along and support us by buying a sausage and a drink to help us raise some extra funds for our Society.





## Buy & Swap Meet - Saturday 25 February

We will be holding a Buy & Swap meet on Saturday 25 February between 9am and 12pm. Cost will be \$4.00 to cover morning tea and power and light. No other charges will apply. Items for sale can be woodturning tools, power tools, hand tools, timber and any other items you think our members may be interested in. Table bookings are currently being taken so you don't miss out on a spot. Or you could just turn up and take a chance that there will be space for you.

#### WSQ Store Revamp

We are currently stripping out the Store and refitting it with new storage for existing and new product to be stocked in a new improved display. The store will be air conditioned to minimise the heat from the northern and western walls. We are also asking members for their feedback on what new items they would like to see for sale in the revamped store. Currently 4 members have put their hands up to be Store Persons in the new store.

#### Turnfest 2016 - 24, 25 and 26 March

If you haven't booked your place I think there are still some places available. Contact David Drescher at South East Qld Woodworking Supplies. A number of our members will be attending this wonderful event.

#### March AGM

The AGM will be held on Tuesday 14 March 9.30am - 10.00am where we approve Minutes from the previous SGM in November 2016. The main business will be election of our Life Member for 2017

Till next month

Rob McKee President

Founded June 1979 and incorporated September 1986

# Diary & Looking Ahead at WSQ February 2017 and Beyond

Date	Day of Month	Session Title	Convenors	Times				
2 Feb	1st Thursday	WSQ Safety & Workshop		9.00am – 12noon				
		Induction for New Members						
3 Feb	1st Friday	Toy and Open Workshop		8.00am - 3.00pm				
		Toy Group	Peter Churchward					
			Toy Group rescheduled					
			to 10 February					
		Open Workshop	·					
7 Feb	1st Tuesday	Open Workshop	John Sheppard & Bob	8.00am - Noon				
			McGeechan					
		New Member Training		1.00pm – 3.30pm				
		<b>Evening Open Workshop</b>		6.00pm – 9.00pm				
9 Feb	2nd Thursday	Pre-Booked Project Tuition	Rob McKee	9.00am - 12.30pm				
		Cost - \$25.00						
10 Feb		Toy Group	Peter Churchward	8.00am – 3.00pm				
11 Feb	2nd Saturday	Management Meeting		9.00am - Noon				
14 Feb	2nd Tuesday	Open Workshop	Lyndon Prescott	8.00am - Noon				
		New Member Training Evening Open Workshop		1.00pm – 3.30pm				
18 Feb	2rd Coturdou	• • •		6.00pm – 9.00pm 9.00am - Noon				
21 Feb	3rd Saturday 3rd Tuesday	WSQ Monthly Forum Open Workshop	John Sheppard & Bob	9.00am - Noon 8.00am – Noon				
	ora raccaay	open tremenep	McGeechan	ologaiii itooli				
		New Member Training	Rob McKee (Former DVA	1.00pm –3.30pm				
		Evening Open Workshop	Team members welcome) John Sheppard	6.00pm – 9.00pm				
23 Feb	4th Thursday	Pre-Booked Project	Rob McKee	9.00am – 12.30pm				
	_	Tuition						
25 Feb	4th Saturday	Cost - \$25.00 WSQ Demonstration	No demonstration in	9.00am – Noon				
	_		February					
28 Feb	4th Tuesday	Open Workshop	Rob McKee	8.00am – Noon				
		New Member Training	Rob McKee (Former DVA Team members welcome)	1.00pm – 3.30pm				
		<b>Evening Open Workshop</b>	Allan Dickson	6.00pm – 9.00pm				
N/A	5th Tuesday -	Open Workshop	Rob McKee	8.00am – Noon				
	Only if one falls in the	New Member Training Evening Open Workshop	Rob McKee Rob McKee	1.00pm – 3.30pm 6.00pm – 9.00pm				
	month	Lveiling Open Workshop	NOD MCNEE	0.00pm = 9.00pm				
		Future Events and In	nportant Dates	_				
Saturday	25 February		"Buy and Swap" event at WSQ premises, 19 Pine Street, Greenslopes -					
			9:00am – Noon - Cost: \$4					
Tuesday	14 March	Annual General Meeting	Annual General Meeting - from 9:30am to 10:00 - Cost: \$4					
Friday 24	March to Sunday		Turnfest Symposium at Seaworld Resort, Gold Coast - Cost: \$595 twin					
March	lov 20 and Thurs d	share	511015					
Wednesd 30 March	ay 29 and Thursda		Eli Avisera will conduct 2 Master Classes - 9:00am – 4:00pm - Cost: Participant \$90 per day (WSQ member) or \$100 per day (non-member)					
		Onlookers \$50 per day (	Onlookers \$50 per day (WSQ member) or \$60 per day (non-member)					
Friday 31	March	Eli Avisera will conduct	Eli Avisera will conduct a Demonstration - 9:00am - 4:00pm - Cost:					
		Participant \$50 (WSQ m	Participant \$50 (WSQ member) or \$60 (non-member)					

## **Treasurer's Report**

As we didn't issue a January edition of Turning Talk, my report covers November and December.

#### **Receipts**

Memberships Meeting Income Store Sales Christmas Party (including hamper raffle) Hall Rent November Exhibition – Mt Coot-tha Grants Sundry Income  Less Payments	\$1,543 \$1,635 \$505 \$1,296 \$1,132 \$3,842 \$35,669 <u>\$821</u> \$46,443
Meeting Expenses Christmas Party Expenses Store Purchases Property Expenses Repairs and Maintenance November Exhibition – Mt Coot-tha Other Expenses	\$542 \$657 \$463 \$2,220 \$1,105 \$1,286 \$2,256 \$14,918
Cash Surplus	\$31,525
Cash at Bank	\$71,402

In December, we were successful in applying for a Gambling Community Benefit Fund Grant of \$31,643 which will be applied toward the cost of installing a cyclone dust extraction system. Also, as advised in the last Turning Talk, our applications for a Lord Mayor's Suburban Initiative Fund Grant of \$2,026 and an Australian Men's Shed Grant of \$2,000 had been approved; these funds were received in November.

Property expenses were for cost of Energex upgrading our electricity supply and installation of a new meter (\$1,931) and for materials for repolishing the auditorium floor.

The November Exhibition figures are net of commissions payable to sellers. As advised in the last Turning Talk, gross turning sales for the weekend were \$14,187. The profit for the weekend is summarised below:

Net turning sales	\$2,101
Net Raffle proceeds	\$682
Net cafe sales	\$715
Other income	<u>\$116</u>
	\$3,614
Less:	
Venue hire	\$486
Advertising	\$504
Transport	<u>\$291</u>
	\$1,281
Profit	\$2,333

#### John Reed

Treasurer

## **Jest a Moment**

- A midget fortune-teller who escapes from prison is a small medium at large.
- Once you've seen one shopping centre, you've seen a mall.
- Bakers trade bread recipes on a knead-to-know basis.

**Anonymous** WSQ Member

## **Library News**

Please enjoy the library as it is yours to enjoy. I am open to members discussing books or DVDs they think they would like to see in the library. The new DVDs are the result of a member asking if they could be obtained for the library.

We are still looking for members to put their hands up to assist with doing reviews on new books, magazines and DVDs. It would be nice for all members to feel involved and that way the library will meet the member's needs not just be a collection.

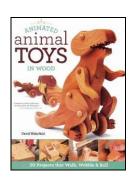
It is with regret that I announce that Barb Sheppard is standing down from the Assistant Librarian's role. I would like to thank her for her help and companionship since I took over the Librarian role. Barb has been a great help, especially when I have been away.

I am looking for an assistant to help me out. If you are interested, come and see me and I will explain the role to you.

Could the night conveners please check the white board in the workshop for new member name badges, and give them to the members if they are there?

#### **New Books & DVD**

"Animated Animal Toys in Wood" by David Wakefield.



"Amazing Vehicles You Can Make".

This DVD is to replace the existing DVD that cannot be accessed.



Alwyn Clark Librarian

## **Library Displays of WSQ Turned Items**

	NOK I HOIDE	200 I H2IDE
January	Toowong	No display
February	Nundah	Mt Gravatt

Many thanks to all those people who have loaned items for display. If you are willing to offer some of your pieces for display, Sandy and John would be pleased to talk to you.

John Byrne WSQ Member Sandy May WSQ Member

## WSQ Members Medical History Register

On an expedition trip to the Bribie Woodies late last year, lan Trail (ex WSQ) mentioned to a number of us, an approach that Bribie had taken to assist members in the event of a Medical Emergency at their Club.

In essence, it is simply a single page proforma, detailing individual member's Personal Medical History. A copy is shown below. It is placed in a sealed envelope that is held with others in alphabetical order in a box in a dedicated place, to be accessed and opened only in the event of an emergency, by an authorised person

(e.g. Ambulance Officer, First Aid Person, etc).

I thought it such a simple idea that it warranted further consideration by WSQ Management. It is recommended by the Queensland Ambulance Service.

It has now been agreed that WSQ adopt this concept, and we ask all members to complete the form and return to Alwyn Clark (our librarian) for filing.

It is planned that it form part of a members initial registration kit, and possibly also become part of the annual membership renewal process, to ensure medical information is regularly updated. Members can update it at any time.

It is voluntary, but is recommended by the Management Committee, for adoption by all members whether you are a regular attendee at Pine Street or just a casual visitor.

Bob Kennedy WSQ Committee Member

# WOODTURNERS SOCIETY OF QUEENSLAND Inc. MEMBERS MEDICAL HISTORY REGISTER

This register can be completed by a member and will be stored in the clubhouse.

To ensure privacy the register will be kept in a sealed envelope and only opened if needed by Medical Personnel.

Members Name:				I	D.O.I	3:	
Members Address:							
Emergency contac						ct number/s:	
Any ALLERGIES?	eg. F	Penio	cillin, Codeine, Dai	ry/Lac	tose	, Sulphur, Stings	
							_
Specialist's Name	& Ph	one	No:				•
Do you have any o	f the	foll	owing:				
Name	Υ	N	Name	Y	N	Name	Υ
Hepatitis A	1		Blood Disease		1	Asthma	i

Name	Υ	N	Name	Υ	N	Name	Υ	N
Hepatitis A			Blood Disease			Asthma		
Hepatitis B			Excessive Bleeding			Lung Disease		
Hepatitis C			Nervous Condition			Thyroid Disease		
HIV/Aids Virus			Digestive Condition			Kidney Disease		
Tuberculosis			High Blood Pressure			Transplanted Organ		
Heart Condition			Low Blood Pressure			Radiation Therapy		
Cardiac Pacemaker			Diabetes			Heart Valve Disorder		
Rheumatic Fever			Epilepsy					

Signature:	 Date:	
Signature.	 Date.	

Upon completion place the Document in the envelope provided. Seal, and print your NAME and DATE on the front & hand to the Librarian please.

#### NOTICE OF THE 2017

## ANNUAL GENERAL MEETING

THIS IS TO ADVISE ALL MEMBERS THAT
IN ACCORDANCE WITH THE CONSTITUTION
OF THE
WOODTURNERS SOCIETY OF QUEENSLAND INC
THERE WILL BE A

ANNUAL GENERAL MEETING
AT 19 PINE STREET
GREENSLOPES
AT 9.30 AM
TUESDAY 14th MARCH 2017

## FOR THE FOLLOWING PURPOSE ONLY:

- Welcome and Apologies
- Confirmation of Minutes of Special General Meeting held on 15<sup>th</sup> November 2016.
- Presentation of Management Report.
- Presentation of Treasurer's and Auditor's Reports.
- Appointment of Auditor for 2017
- Life Membership Award
- Other Business

## **Jest Another Moment**

I don't think I've ever heard the concept explained any better than this. Cliff talking to Norm in an old "Cheers" episode.

"Well you see, Norm, it's like this. A herd of buffalo can only move as fast as the slowest buffalo. And when the herd is hunted, it is the slowest and weakest ones at the back that are killed first. This

natural selection is good for the herd as a whole, because the general speed and health of the whole group keeps improving by the regular killing of the weakest members. In much the same way, the human brain can only operate as fast as the slowest brain cells. Now, as we know, excessive intake of alcohol kills brain cells. But naturally, it

attacks the slowest and weakest brain cells first. In this way, regular consumption of beer eliminates the weaker brain cells, making the brain a faster and more efficient machine. And that, Norm, is why you always feel smarter after a few beers."

**Anonymous** WSQ Member

## **Letter to the President**

"Dear Rob

We would sincerely like to thank President Rob, the Committee and members of the Woodturners Society of Qld who gave such a valuable and generous donation to Isabelle's future.

It is greatly appreciated.

Isabelle is two and a half and still currently undergoing treatments on both her eyes for Retinoblastoma.

She is a brave little girl who has been fighting for a year and a half now.

After some recent treatments she is hopefully heading in to a more stable direction.

On behalf of Isabelle and all our family we are truly grateful.

Thank you very much.

The Rowston family"

**Geoff Holbeck** *Editor – Turning Talk* 

## ELI AVISERA Master Classes and Demonstration 29-31 March 2017

Eli Avisera is an internationally renowned woodturner, based in Jerusalem, Israel. He will be visiting WSQ for three days during the week after Turnfest.

The program for Eli's visit to WSQ is:

Wednesday 29 March, 9 am-4 pm: Master Class "Off-Centre Stick Figures"

**Thursday 30 March, 9 am-4 pm:** Master Class "Lidded container with off-centre spinning top lid" **Friday 31 March, 9 am-4 pm:** One day demo, topics will include a square dish with off-centre ornamentation and a two-tiered earring stand (with earrings, time permitting).

The two Master Classes will each be limited to 10 active participants, and up to the same number of onlookers. Active participants in the Master Classes are encouraged to bring their own tools, and a limited number of WSQ tools will also be available; there are no special requirements. WSQ will be providing blanks of American Rock Maple for the Master Class projects for an additional fee, although participants may prefer to bring their own timber (dimensions to be advised). If the Master Classes are oversubscribed, members and non-members registering for both days may be asked to nominate their first preference.

The registration fees, set out in the attached registration form, include morning and afternoon teas and lunch. Registrations for non-members will open on Monday 13 February. Closing date for registrations is Friday 24 February. Please note that all registration forms must be accompanied by the appropriate payment, either by cash, cheque, credit card or direct bank transfer. Bookings without payment will not be accepted.



John Reed Treasurer

Woodturners Society of Queensland Inc.

## Eli Avisera Master Classes and One-Day Demonstration 29-31 March 2017

## **REGISTRATION FORM**

Name:	Phone n	umber:					
E-mail address:							
Special dietary needs:							
		WSQ member	Non- member				
<b>Wednesday 29 March:</b> Master Clase 9 am – 4 pm	ss, "Off-Centre Stick Figures",						
Active participant		<u></u> \$90	<u>\$100</u>				
Onlooker		<u></u> \$50	<u>\$</u> \$60				
Thursday 30 March : Master Class,	"Lidded container with off-centre	2					
spinning top", 9 am – 4 pm Active participant		<u></u> \$90	<u></u> \$100				
Onlooker		\$50	<u>\$60</u>				
Timber Blanks for Master Class (If	required)	\$10	<u></u> \$10				
Friday 31 March: One-day Woodturning Demonstration, 9 am – 4 pm \$50 \$60							
Total registration fees		\$					
Payment details:							
Cash	Cheque (payable to Woodturn	ers Society of Quee	nsland Inc.)				
Credit card (please complete Direct bank transfer (Bank of Qld. BSB 124-010 details below) Account No. 10156989). Please include surname as reference.							
Credit card details:							
Card Number:		Expiry Date:	/				
Name on Card:	Signature:						
Please send completed form to Brian Creese by mail (19 Pine Street, Greenslopes 4120) or e-mail ( <a href="mailto:brian.creese@bigpond.com">brian.creese@bigpond.com</a> ) before Friday 24 February.							
Office use only:	Receipt number:	Date:					

## Turned Eggs – with a Twist

As it is that time of year, I was looking for a little challenge to keep me occupied over the festive period. Like last year, when I did a spiral carved vase, I have been looking at other options around the carving and turning designs. Whilst in the local Swarovski store, I noticed a small pendant with a crystal suspended within a gold cage. It got my mind working a little overtime.

So, the outcome of that little episode is this little 'Object': an 'egg within a cage' made from eucalyptus. It is purely decorative. The interior part is cut free at the bottom, and so the egg is suspended from the tip only.



It stands around 80 mm tall and around 45-50 mm in diameter.

The process for making this little treat is very similar to the vase I made last year:

Firstly create the basic egg shape (this is the overall outside shape for the cage). The second photo shows both the finished and a 'ready to carve' piece.

I wanted a little plinth for it to sit on, and a 4-5mm cage. I opted for four legs, so I marked out 3 guide lines around the circumference, and eight longitudinal lines from tip to base. This gave me my standard grid to draw out my cage design.

You may be able to make out the pencil marks on my 'ready to carve' picture.

Once the cage has been drawn out, I carefully used my Dremel equivalent and carved out the space.

During this process, I aimed to create square section cage pieces. Once the pieces were clear I then took out a further 3-4 mm trying to maintain the egg shape I started with clean, smooth curves.



So, now I had my cage about twice as deep as it needed to be, still attached to the interior egg. I then VERY carefully eased my grinding tools in behind the cage, gradually working up from the bottom. The clearance between the cage/base and the egg was determined by the space I needed to get the tools in between the egg and the plinth. I then repeated the clearance up each leg until I got to the top which was to remain intact.

Once all the cutting was done, it was a matter of carefully grinding the square legs to be round, and sanding the whole lot. To give you an indication of timing, the original egg was turned in about 20 minutes; each leg took about 2 hours to carve, with a further hour or two for sanding!

To top it off, I put a couple of layers of Spray lacquer on, and then applied the gold leaf. Aaaargh: I need to learn more about gold leaf – it is so frustrating to start out with (but I am getting better!). There are still a couple of 'free edges' that need to disappear – I will get them eventually. I am planning to do the second egg as an inverse of this one – ie gold on the cage and wood on the interior egg. We'll see how that goes.

Anyway, one last little by-line – the whole item is pretty robust, but it will snap in four parts when you drop it from the bench to the floor... Each of the legs broke... and my family learned a few new words.

## Alwyn Clark

Librarian

## Conditions for Displaying and / or Selling Creative Works at WSQ Exhibitions

Hi Folks,

For some time now the Management Committee has had concerns that not all members selling their creative works at Mt Coot-tha Exhibitions have been totally familiar with the Society's requirements in this regard. Now it must be said that most requirements are "understood" through word of mouth and practice over time and some, indeed, are in fact enshrined in the Society's By Laws of which many members, especially new ones, may be unaware. Which is all perhaps a little confusing.

In addressing this situation, the Committee has now put together a set of clear and concise conditions as shown below so that all exhibitors will operate "off the same page" as it were. These conditions will be reviewed on a regular basis and the intention is that each exhibitor receive a copy at the time of table(s) allocation.

**Kev Kruger** Vice President

#### Conditions for Displaying and / or Selling Creative Works at WSQ Exhibitions

- Requests for allocation of a table or tables shall be made on the form posted on the WSQ Hall Auditorium Notice Board (usually at least 1 month in advance of Exhibition dates).
- Items for display and/or selling shall be set out on allocated table(s) not before 9.00 am on the designated Exhibition "set up" day.
- Removal of display/unsold items shall not take place before the advertised closing time on the final day of the Exhibition.
- Items for sale must include a substantial majority of pieces which visibly include woodturning as the
  key process of production, i.e. made predominantly of wood using a lathe as an integral part of the
  production process. The wooden part of the work offered for sale must, from inception to finishing,
  be the principal work of the exhibitor.
- Each display may include a small number of non-turned woodcraft items, e.g. wood carving, non-turned wooden boxes and toys turned from materials other than wood (e.g. acrylic) or equipment/ materials used in woodturning, provided that such items collectively do not account for more than 20% of the items displayed on each table. Displays that include more than 20% of non-turned items may, however, be permitted with prior Management Committee approval but may be required to be displayed elsewhere in the Exhibition, e.g. the Arts and Crafts section.
- Any electrical/electronic items being offered for sale must display a test and tag label current for the year of sale.
- All items on display or for sale shall meet the abovementioned criteria (except in the case of 2<sup>nd</sup> hand woodturning/woodcraft books and/or magazines and any other exempted items), and any that do not shall be removed from the table. The Exhibition Co-ordinator (or other authorized person) shall have the final say in this regard.
- All sellers shall be required to donate at least one (1) quality piece to go on the charity table for sale, proceeds of which shall be exempt the usual sales commission.
- All items for sale must bear a sticker or tag on which is clearly shown a letter code that identifies the seller (or the letters "CQ" if from charity table), together with the selling price, which should have a whole dollar value.
- Sales of all items at the Exhibition, other than on the charity table, shall incur a sales commission of 15% (or other such per centum as determined by the Management Committee from time to time and as promulgated in the Society's By Laws).
- Non-observance of these conditions may result in forfeiture of display rights at the next Exhibition.

Endorsed by the Management Committee this 14th day of January 2017

Rob McKee **President** 

## **Tree of the Month**

## **Crow's Ash**



Crow's Ash Tree

Botanical name: Flindersia australis.

Other common names: Australian Teak, Nutwood.

**Distribution:** A large hardwood of limited occurrence in the coastal rainforests of New South Wales through to central Queensland.

**Colour:** The heartwood is a golden yellow with a more pale sapwood. Very attractive growth ring figure seen as slightly darker yellow and brown steaks.

**The timber:** Crow's Ash is slightly greasy to the touch. A medium and even texture with interlocked grain being common.

**Mechanical properties:** Collapse during drying is uncommon if undertaken slowly. Moderate movement in service. The heartwood is durable but the sapwood is Lyctid borer susceptible. Poor steam bending properties.

Working properties: Difficult to work. Prior to using adhesives the working face must be swabbed with methylated spirits to remove the greasiness of the timber. Pre-boring for fixings. It is difficult to get a good finish on the timber due to its greasiness.

**Uses:** Decking and flooring, outdoor furniture, turnery and construction.

**Availability**: Fairly scarce as much of the standing stock is now in conservation areas.

#### Related species:

F. collina - Bastard Crow's Ash F. bennettiana - Bennett's Ash F. laevicarpa - Rose Ash





Crow's Ash Timber



Crow's Ash Lidded Container by Don McMillan

#### **Geoff Holbeck**

Editor - Turning Talk

The text, and timber images were sourced from "Timber in Australia in Colour" by David C Clark. The turned image was provided by WSQ.

## **Turning Talk**

Published by the

Woodturners Society of Queensland Incorporated

#### **Management Committee**

President: Rob McKee 3207 1785 Vice President: Kev Kruger 3202 5846 Secretary: Lyn Woodward 3879 9305 Treasurer: John Reed 3263 1861 Members: Alwyn Clark 3803 4270

> Bob Kennedy 3892 4675 Brian Creese 3378 4041 Geoff Holbeck 3901 6782 Mike Dodson 3824 2777 Paul Tierney 3288 3509 Reg Weber 3206 2325

#### **Other Positions**

Immediate Past President:
Newsletter Editor:
Geoff Holbeck 3901 6782
Membership Secretary:
Librarian:
Assistant Librarian
Storekeeper:
John Sheppard 3275 2764
Mt Coot-tha Co-ordinator:
Competition Organiser:
Web Co-ordinator:
Gary Bidgood 0407 144 763

Welfare Officer: Ron Marlow 3355 5995 Caretaker: Len Young 3397 8827





When in Brisbane, come and see our large showroom

### Specials on Vicmarc Lathes & Chucks

WE SUPPLY A COMPLETE RANGE OF:

- · Woodturning/carving equipment
- Cabinet making equipment •Local and imported timbers Janik pyrographs (woodburning equipment) Clock movements, dials, baramoters and thermometers
- Cutlery blanks Round marble and ceramic tiles in lots of new patterns
- A large range of woodworking polishes
- · Other accessories too numerous to mention.

Pick up your FREE catalogue for friendly and efficient mail order service

9 Paltarra Street, The Gap, Brisbane 4061 Phone: (07) 3300 4545 or 1800 674 241 Fax: (07) 3300 5656 The views expressed in this publication are not necessarily those of the Woodturners Society of Queensland or its Management Committee.

Other organisations are welcome to use, with appropriate acknowledgement, editorial material from this publication.

You're invited to contribute to the content of TT.

To do so, preferably by Email:

gholbeck@hotmail.com

Or, by mail: C/O TT EDITOR @ WSQ 19 Pine Street, Greenslopes Brisbane, Qld 4120

All contributions for the March 2017 edition of Turning Talk need to be submitted by no later than Saturday 25 February 2017.