**Woodturners Society of Queensland Inc**

**Workplace Health and Safety**

**Policy**

In publishing this Policy, the Management Committee of the Woodturners Society of Queensland Inc does so in recognition of the Society's obligations under Government legislation, Australian Standards, etcin respect of workshop activities conducted on the Society's premises. In particular, the Society references and is guided by the *Work Health and Safety Act and Regulations 2011.*

The Society's Workplace Health and Safety Policy is underpinned by the following principles:

* A culture of safety is promoted throughout the Society based on members' acceptance of individualresponsibility for their personal safety in the first instanceand compliance with the WH&S Policy**.** This is supportedby way of the Committee issuing safety instructions, publishing safety related information in the Newsletter , WSQ Safety Manual and promulgation of a Workshop Code ofConduct.

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* The Committee takes all due and reasonable care to provide a safe workingenvironment for members. Visitors are required to observe all safety directions/ requirements whilst on the premises.
* Safe working practices within the workshop area are supported by way of active supervision, together with ready access to experienced and / or professional tuition.
* The Management Committee formulates, promulgates, implements, maintains and reviews Workplace Health and Safety Procedures as necessary to ensure the safety of members and visitors involved in Society workshop operations and associated activities, principally via the WSQ Safety Manual.
* A wide variety of Society owned tools, machinery and equipment are provided for members' use that are safe to use and which are maintained in good working condition.

* The chance of injury to members and visitorsis minimized as much as possible by the operation of a Risk Management Program based on the Qld Government's *Safety Risk Management Advisory* *Standard 2000.* In the event of an injury occurring, however, Convenors / Assistant Convenors or other trained personnel are available to provide basic first aid assistance.
* Potentialworkplace hazardsas well as actual Incidents and / or “ Near Misses**”**  are promptly reported to a Convenor or Assistant Convenor .and duly logged in the Society’s Incident Register for review by the Committee.
* Exposure to air borne particles within the workshop environment is reduced as much as possiblethrough maximizing available inter - building cross ventilation, the operation of mobile air filters, in situ dust extractors, ceiling extraction fan and machine operators being required to wear dust masks.
* The Committee undertakes to promote improved performance through continuous andeffectivesafety managementand to review andupdate this Workplace Health and Safety Policy every twelve (12) months or more frequently if required.

Reviewed and re-affirmed by the Committee this 14th day of May 2016**.**

Rob McKee

***WSQ President***